

Port Williams Elementary School is a rural school with a population of approximately 233 students. The three major communities served are Port Williams, Greenwich and North Kentville. Students' learning is enriched by the support of our Home and School Association, families and our surrounding community. You are welcome to drop by or phone us at any time to discuss concerns you may have about your child.

Absences

Attendance at school is extremely important to insure optimal learning. If children are ill, however, they should be kept at home. Please call the school office before 9:00 to provide an excuse so that you will not receive an automated phone call. When a child has been away from school he/she must return with a dated, written excuse stating the reason for absence.

Assemblies

We have monthly assemblies which family members and friends are welcome. These gatherings promote a school-wide feeling of togetherness. Assemblies give students an opportunity to perform as well as to practice being an audience. We encourage you to attend our Assemblies.

Bus – Notes for Driver

If your child is going to be getting off at a stop different from his/her regular one, or if he/she is going home on a different bus (space permitting), the bus driver requires a note from the child's parent/guardian. This note must be stamped at the school office.

Daily Schedule:

8:15	Classes Begin
10:20 - 10:35	Recess
12:05 - 12:25	Lunch
12:25 – 12:55	Noon Recess
2:30	Dismissal

Communication

PWES will send newsletters and notices electronically. All notices and newsletters, as well as PWES Google Calendars, can be found on the school website at www.pwes@ednet.ns.ca. Families that do not have access to technology may request a paper copy through the school office.

Home & School

Our school and parent community has an active Home & School Association. We have a number of fund raisers for school related items. Please come out and join us.

Human Rights-Race Relations

AVRCE has implemented a Human Rights Policy. Our Board is committed to taking an active role in eliminating all forms of discrimination by its students, staff, Board members or anyone associated with the Board in whatever capacity. Port Williams' staff and students commend the Board for its commitment to a learning environment that respects and upholds the rights of all people. We encourage you to report any incident which violates these rights.

Lost & Found

Items left at school are collected in a central area and parents/guardians are encouraged to check often for missing clothing, etc. Unclaimed items are given to service organizations to distribute prior to a holiday period so you are encouraged to check before these times.

Medical Information

Your child will receive a registration/medical form at the beginning of each school year. It is important that the form be filled out as completely as possible and that any changes in information during the year (telephone number, baby-sitter, doctor's name, etc.) be reported to the school. AVRCE has also implemented a policy re: the administering of medication. Parents/guardians who wish staff to supervise the taking of medication must properly label the container and fill out a "Consent for Supervision of the Taking of Prescribed Medications" form (obtained from the school office).

Sign In / Sign Out & Office Check-In

When students must arrive late for classes (8:20 a.m.) or leave early in the day (2:25 p.m.), parents/guardians are asked to come into the office to sign their child(ren) in or out.

Outdoor Activities

Students are expected to go out doors for fresh air before school, at recess and noon hour, weather permitting. Please support us in teaching children the value of enjoying outdoor play both verbally and by dressing your children appropriately for the weather. A child will be able to remain indoors only if he/she has a written medical excuse signed by a parent or guardian.

Peanut / Tree Nut Smart School

We are a "PEANUT/TREE NUT SMART" school. No peanuts or tree nuts (or products containing peanuts/tree nuts) may be brought to school. Please check ingredient labels carefully to ensure that food items do not contain traces of nuts. Our Lunch Room staff have checked with the manufacturers and providers of our food items, and have been assured that they are peanut/tree nut free and have been produced in peanut/tree nut free environment. Following these procedures will help us provide a safe environment for our students. We thank you for your cooperation in this very important matter.

Prepaid Supplies

Students at Port Williams do not need to purchase their own school supplies. Instead, we charge each student \$35.00 and give them the supplies they require throughout the year. We would ask that the \$35.00 be paid by the end of September. If this is not possible, please call the Principal to discuss payment options.

Scents: "No Scents is Good Sense"

We are working to make our school a scent-smart environment for your children and ourselves. Scented products contain chemicals which cause serious problems for many people, especially those with asthma and allergies. Please do not wear scented products when coming to school to volunteer, attend assemblies and concerts, participate in Parent-Teacher Open House and Interviews, or when picking up your child(ren). We also encourage you to launder clothes worn to school with scent free products.



PORT WILLIAMS ELEMENTARY SCHOOL
Staff List 2019 - 2020

Principal: Lana Burns

Classroom Teachers

Lisa Nichols/GeorgAnn Delaney Primary
 Debbie Fuller Primary
 Darlene Barr One
 Elizabeth Wright One/Two
 Shelley Forsyth/Pam Best Two
 Cindy Hiseler Three
 Dianne Smith Three
 Gina Gallagher Four
 Sue Dunham Four/Five
 Kim Tatlock/Lisa Peters-Kelly Four/Five

Specialists - School Based

Danielle Batstone Resource
 Sybil Power Guidance (.36)
 Katie Gillivan Early Literacy Teacher (.90)
 Samantha Harvey French (.33)
 Jennifer Hiseler Music (.50)
 Chad Pinch Phys. Ed. (.50)

Educational Assistants

Denise Cornelius Christine Dauphinee
 Jerrid Gillan Paige Horton
 Sonja Kidston Patty Llewellyn
 Lesley Wentzell Darla Wood

Specialists - System Based

Aoife Schofield Speech & Language Pathologist
 Sacha Stoddart APSEA
 Krista Doucette-Ryan Psychologist
 Barb Mitchell Severe Learning Disabilities Specialist
 Parker, Lawrence Student Support Worker
 MaryBeth Clarke Library Technician
 Joanie Carson Custodian
 Emmerson Bennett Custodian
 Karen Williams Healthy Food Coordinator
 Margaret MacPhee Secretary

2019-2020 School Calendar

September	5	1 st Day of School for Students
	12	Pink Shirt Day / Ice Cream Social (6:00) / Meet the Teacher (6:30)
	18	School Pictures (Primary-Grade Two; 3Hiseler)
	19	School Pictures (3Smith – Grade 5)
	20	8:30 School Assembly
	26	11:30 Regional Early Dismissal (11:30)
	27	8:30 Terry Fox Walk
	30	Orange Shirt Day
October	10	School Picture Retakes
	11	8:30 School Assembly
	14	Thanksgiving - No School
	18	Regional Early Dismissal (11:30)
	25	Provincial Conference Day - No School
November	5	8:30 Remembrance Assembly
	7	Early Dismissal – 11:30
	8	Marking Day - No School for Students
	11	Remembrance Day Observed - No School for Students
	19	Regional Early Dismissal (11:30)
	26	Reports Go Home
December	5	Early Dismissal - 11:30; Parent/Teacher Open House
	12	Dance Festival
	13	8:30 School Assembly
	17	Shopping Party
	20	Last Day Before Break
January	6	First Teaching Day After Break
	17	8:30 School Assembly
	31	Regional Inservice – No School for Students
February	14	8:30 School Assembly
	17	Family Day – No School
March	6	8:30 School Assembly
	12	Early Dismissal (11:30)
	13	Marking Day (No School for Students)
	16-20	March Break - School Closed
	30 & 31	Primary Registration
April	3	Reports Go Home
	7	Early Dismissal (11:30); Parent/Teacher Open House
	10	Good Friday – No School for Students
	13	Easter Monday-No School for Students Primary Registration
	17	8:30 School Assembly
	22	Regional Early Dismissal (11:30)
May	6	Regional Inservice – No School for Students
	7	Primary Orientation
	14	School Musical (9:00 & 1:00)
	15	Musical for Students
	18	Victoria Day-No School for Students
	22	8:30 Assembly
	27	Regional Early Dismissal (11:30); Grade 5 Luncheon
June	4	Spring Fling 5:30-7:30
	5	In-Service -No School for Students
	19	8:30 School Assembly
	22	Field Day
	23	Field Day (Rain Date)
	26	Early Dismissal – 11:30
	29	Marking Day – No School for tudents
	30	Last Day, Grade 5 Closing 9:00

**PORT
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 ELEMENTARY
 SCHOOL**

2019-2020

Principal - Lana Burns
Secretary - Margaret MacPhee

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